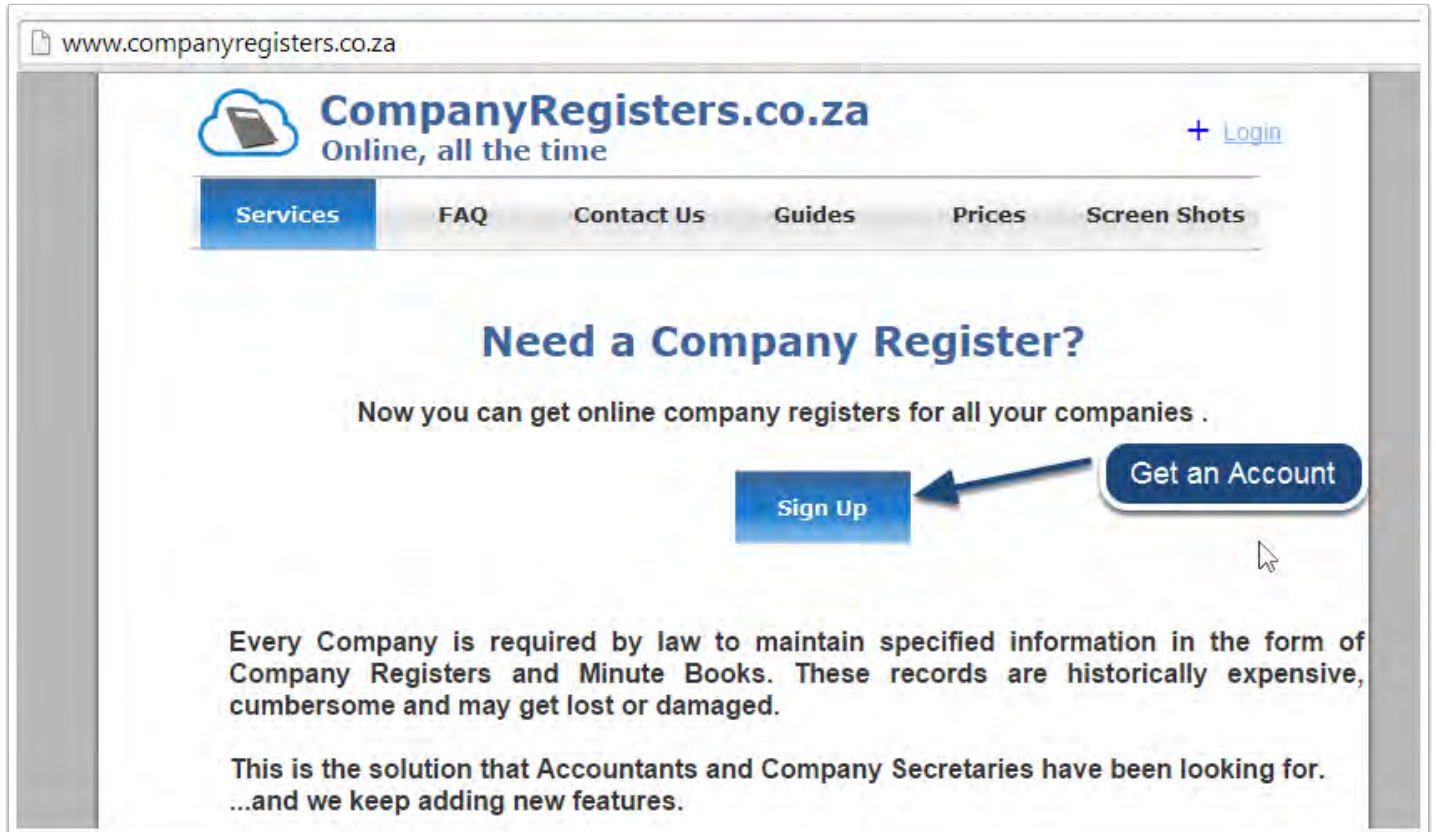



Home page

Visit our Home page and Sign Up for a new account. Then you can test the system and all its features.




www.companyregisters.co.za

 **CompanyRegisters.co.za**
Online, all the time + [Login](#)

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Need a Company Register?

Now you can get online company registers for all your companies .

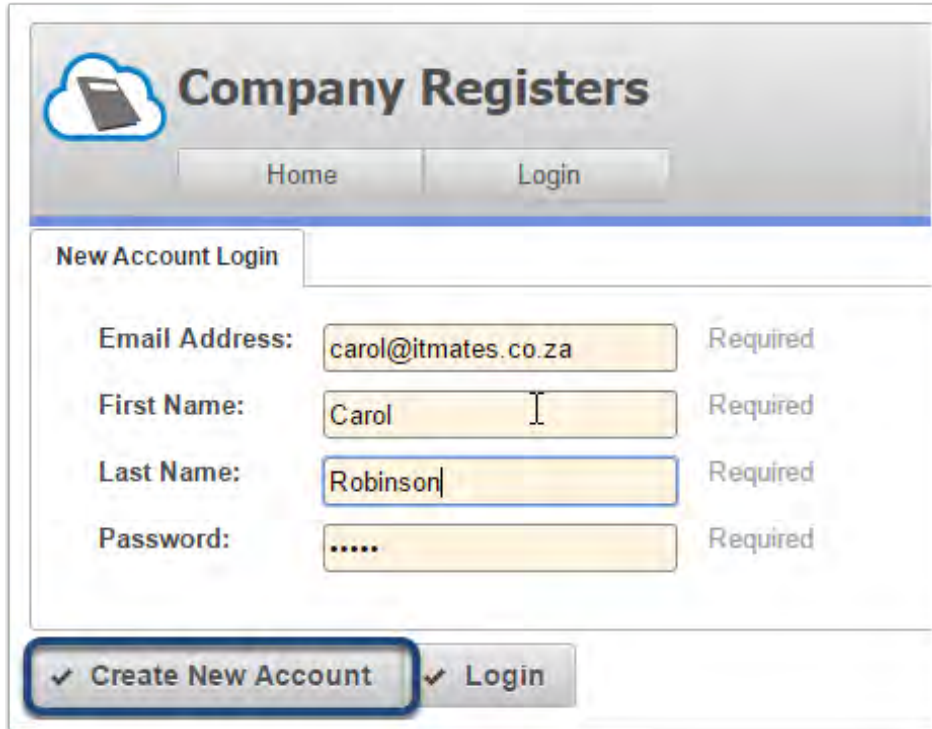
[Sign Up](#)  [Get an Account](#)

Every Company is required by law to maintain specified information in the form of Company Registers and Minute Books. These records are historically expensive, cumbersome and may get lost or damaged.

This is the solution that Accountants and Company Secretaries have been looking for. ...and we keep adding new features.

Sign Up for a New Account

Creating a new account is easy - Fill in the prompts and press the "Create New Account" button



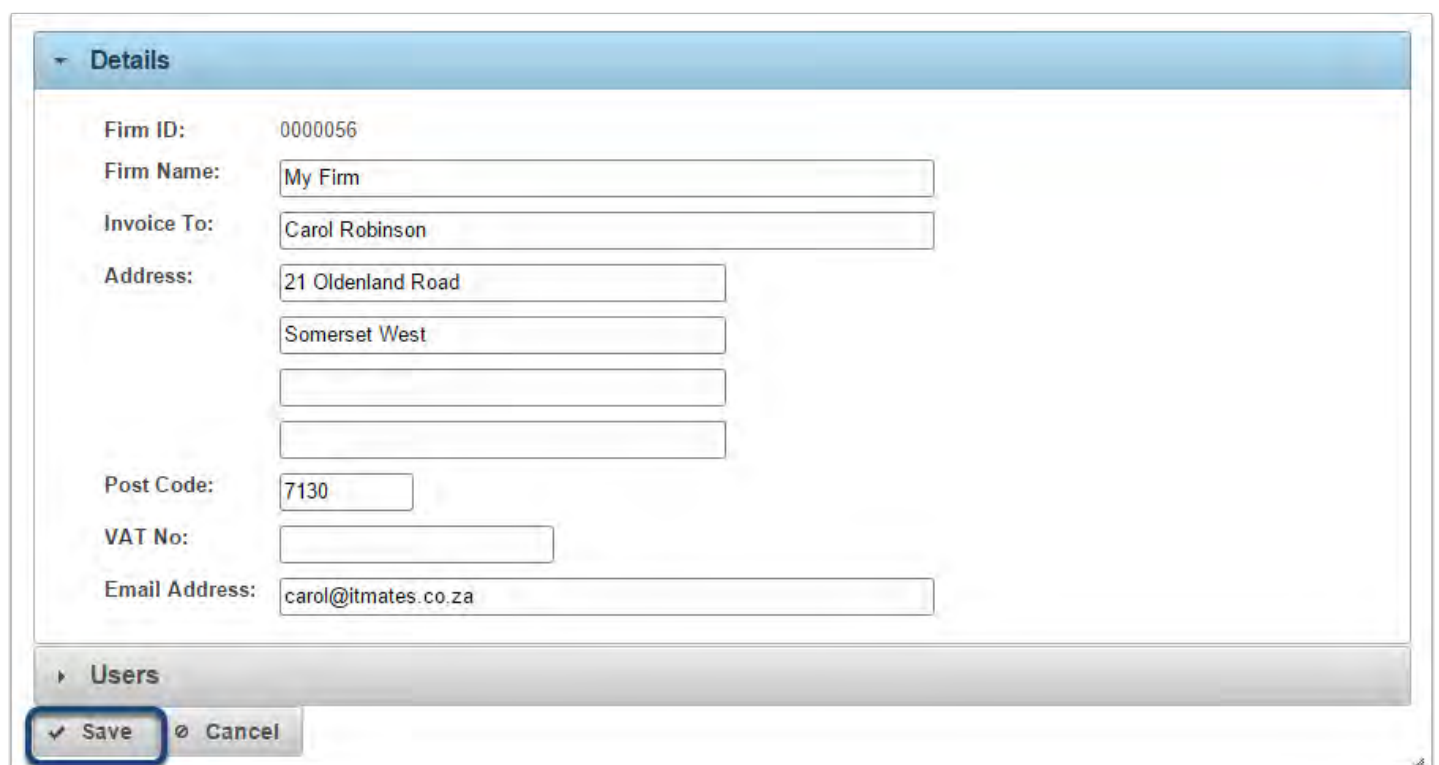
The screenshot shows the 'Company Registers' website interface. At the top, there is a logo of a smartphone on a cloud and the text 'Company Registers'. Below the logo are two buttons: 'Home' and 'Login'. The main content area is titled 'New Account Login' and contains four input fields, each labeled 'Required':

- Email Address: carol@itmates.co.za
- First Name: Carol
- Last Name: Robinson
- Password:

At the bottom of the form, there are two buttons: 'Create New Account' (highlighted with a blue border) and 'Login'.

Update Firm

Fill in your firm details and click the Save button



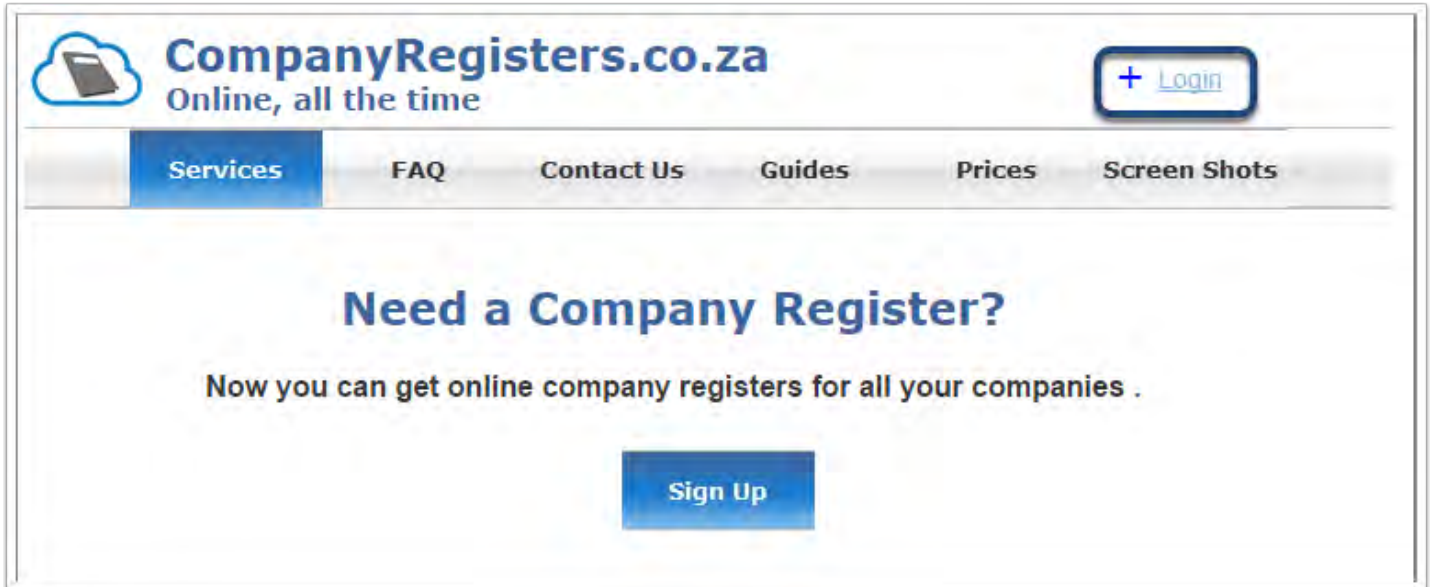
The screenshot shows a 'Details' form with the following fields:

- Firm ID: 0000056
- Firm Name: My Firm
- Invoice To: Carol Robinson
- Address: 21 Oldenland Road
- Somerset West
- Post Code: 7130
- VAT No: (empty)
- Email Address: carol@itmates.co.za

At the bottom of the form, there are two buttons: 'Save' (highlighted with a blue border) and 'Cancel'.


Login for Registered Users

If you've already signed up, you can login by clicking Login.



Login Screen

Type in your email and password, if you'd like the system to remember your login for next time, make sure the Remember Me button says Yes, and click Login

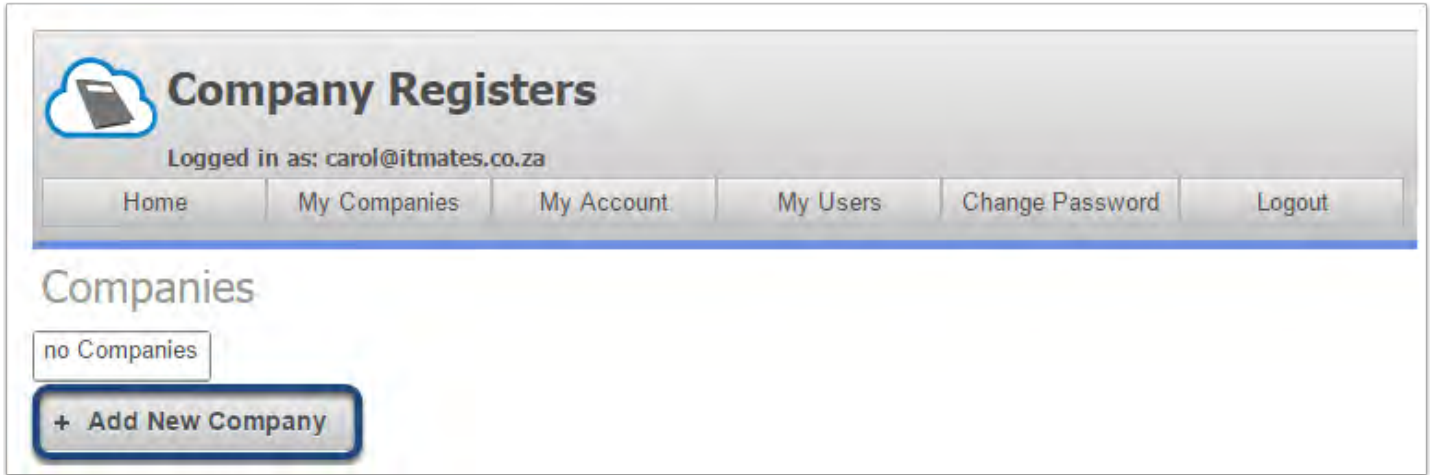


The screenshot shows a login form with a title bar that says "Login". The form contains the following fields and buttons:

- Login:** A text input field containing the email address "carol@itmates.co.za".
- Password:** A text input field containing six dots, indicating a masked password.
- Remember me:** A checkbox that is checked, with a blue button labeled "Yes" next to it.
- New Password Please:** A button located below the "Remember me" section.
- Login:** A large blue button with a checkmark icon and the text "Login" at the bottom left of the form.

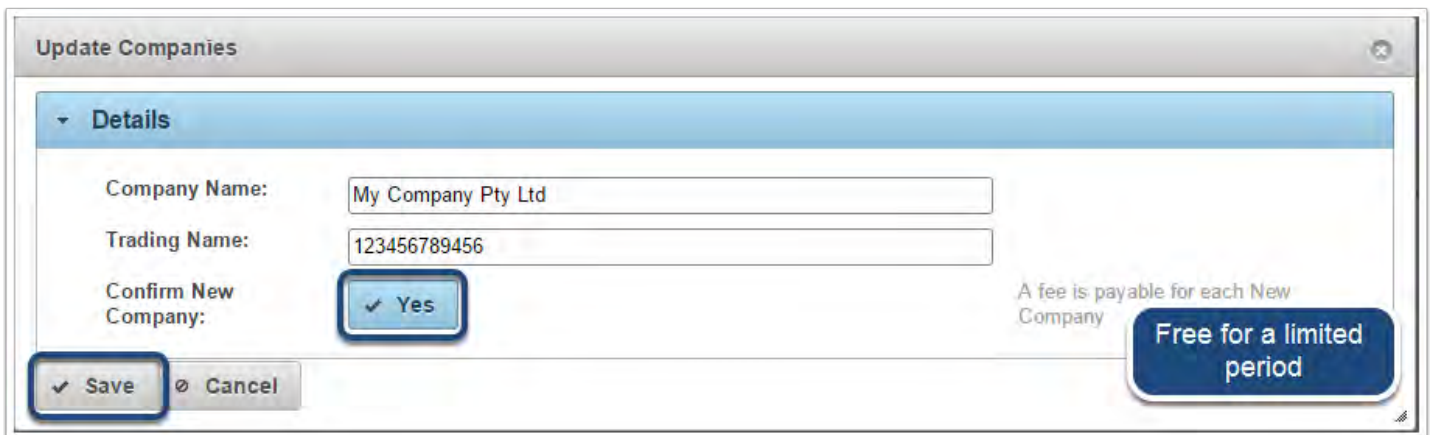
My Companies

Click Add New Company.



The screenshot shows the 'Company Registers' dashboard. At the top, there is a navigation bar with the following items: Home, My Companies (highlighted), My Account, My Users, Change Password, and Logout. Below the navigation bar, the 'Companies' section displays 'no Companies' and a prominent blue button labeled '+ Add New Company'.

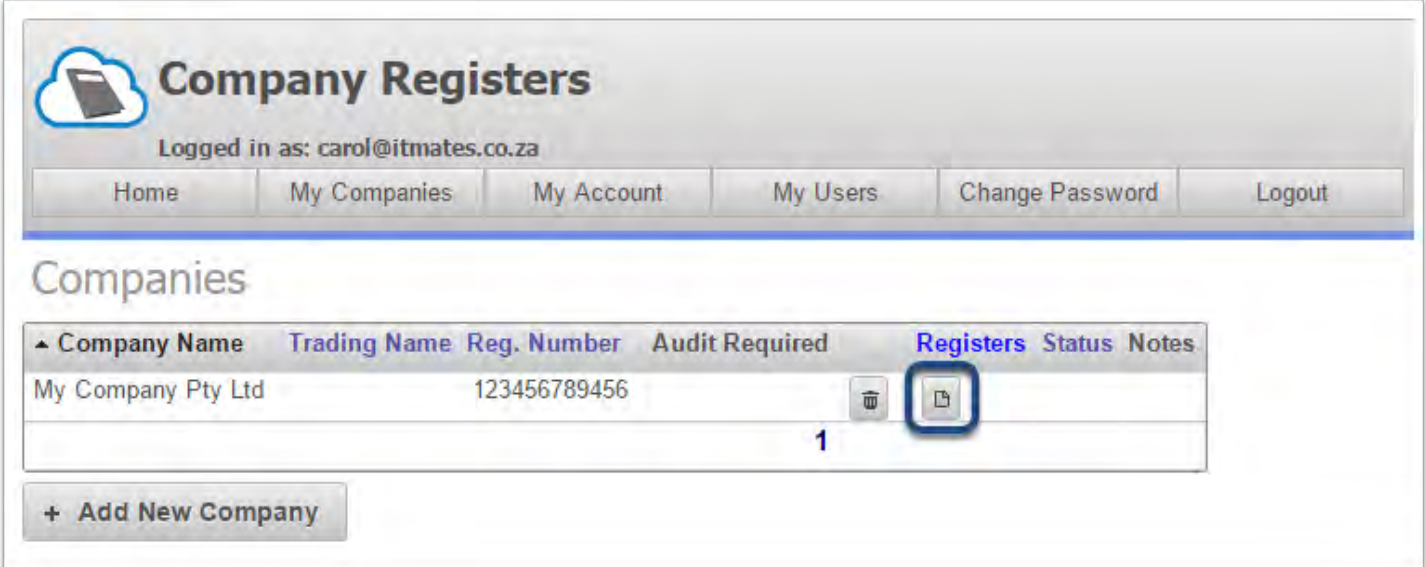
Fill in the company's details, **make sure the Confirm New Company button says Yes** and click Save.



The screenshot shows the 'Update Companies' dialog box. It has a 'Details' section with the following fields: 'Company Name' (My Company Pty Ltd), 'Trading Name' (123456789456), and 'Confirm New Company' (Yes). There are 'Save' and 'Cancel' buttons at the bottom left. A note on the right states 'A fee is payable for each New Company' and a blue button says 'Free for a limited period'.

Accessing the Register

You can now click the Registers button to access the Company Registers.




The screenshot shows the 'Company Registers' dashboard. At the top, there is a header with the logo and the text 'Company Registers' and 'Logged in as: carol@itmates.co.za'. Below the header is a navigation bar with buttons for 'Home', 'My Companies', 'My Account', 'My Users', 'Change Password', and 'Logout'. The main content area is titled 'Companies' and contains a table with the following columns: 'Company Name', 'Trading Name', 'Reg. Number', 'Audit Required', 'Registers', 'Status', and 'Notes'. The table has one row for 'My Company Pty Ltd' with a registration number of '123456789456'. The 'Registers' button in this row is highlighted with a blue square. Below the table is a '+ Add New Company' button.

Company Name	Trading Name	Reg. Number	Audit Required	Registers	Status	Notes
My Company Pty Ltd		123456789456				

Status Tab

The default page is the Status tab, where you can set the work status of your Registers.



The screenshot shows the 'My Company Pty Ltd' Status tab. At the top, there is a header with the logo and the text 'Company Registers' and 'Logged in as: carol@itmates.co.za'. Below the header is a navigation bar with buttons for 'Home', 'My Companies', 'My Account', 'My Users', 'Change Password', and 'Logout'. The main content area is titled 'My Company Pty Ltd' and contains a 'Status' tab. Below the tab is a 'Register Status' dropdown menu with options: 'Up to Date', 'Awaiting info', 'Under Construction', 'Ready for Review', and 'Clear'. Below the dropdown is a 'Notes' field with a text area. At the bottom left is a '✓ OK' button.

Company Tab

You can set your company information here, **Make sure you click Save Changes when done.**

My Company Pty Ltd

Status	Company	Officers	Directors	Minutes/Docs	Securities	Securities Holders	Allotments	Transfers	Certificates
--------	----------------	----------	-----------	--------------	------------	--------------------	------------	-----------	--------------

Company Name:


Trading Name:

Short Name:

Name In Other Language:

Former Names:

Registration Number:

Date Of Incorporation:  dd/mm/yyyy

Year End: e.g. Last Day of February

Former Year Ends:

Main Object:

Audit Requirement:

Audit Required:

Officers Tab

The Officers tab allows you to record appointments, resignations and other changes of the company's auditors, company secretaries and public officers.

My Company Pty Ltd

Status Company **Officers** Directors Minutes/Docs Securities Securities Holders Allotments Transfers Certificates

Auditors

No Auditors

+ Add New Appoint/Resign/Change

Print Register

Company Secretaries

No Company Secretaries

+ Add New Appoint/Resign/Change

Print Register

Public Officers

No Public Officers

+ Add New Appoint/Resign/Change

Print Register

✓ OK

Adding a New Auditor

Let's add the appointment of an auditor to our Register. Start by clicking Add New Appoint/Resign/Change in the Auditors section.

My Company Pty Ltd

Status Company **Officers** Directors Minutes/Docs Securities Securities Holders Allotments Transfers Certificates

Auditors

No Auditors

+ Add New Appoint/Resign/Change

Print Register

Company Secretaries

No Company Secretaries

+ Add New Appoint/Resign/Change

Print Register

Public Officers

No Public Officers


+ Add New Appoint/Resign/Change

Print Register

✓ OK

Fill in the details of the auditor appointment and click Save.

Details

Date Changed:  dd/mm/yyyy

Auditor Firm:

Registration No: If firm or juristic person

Individual Name: If section 90(3) applicable

Auditor Address:




Nature of Change:

The record has been added to the Auditor's Register. Adding a record for company secretaries and public officers follows a similar process.


My Company Pty Ltd

Status Company **Officers** Directors Minutes/Docs Securities Securities Holders Allotments Transfers Certificates

Auditors

Date	Auditor Firm	Nature of Change	
5/11/2014	Auditing Firm	Appointment	  

+ Add New Appoint/Resign/Change

 Print Register

Directors Tab

The Directors tab allows you to manage the Register of Directors, as well as a Register of Director's Appointments. To add a director, click Add New Director.

My Company Pty Ltd

- Status
- Company
- Officers
- Directors**
- Minutes/Docs
- Securities
- Securities Holders
- Allotments
- Transfers
- Certificates

Directors

Active Inactive All

no Directors

+ Add New Director

Print Register Print List

Appointments

no Appointments

+ Add New Appoint/Resign/Change

Print Register

OK

Fill in the relevant details and click Contact Details.

Update Directors

Details

Surname:


First Names:

Former Names:

South African Resident: Yes

Nationality:

ID / Passport No:

Date Of Birth:  dd/mm/yyyy

Occupation:

Qualifications:

Contact Details

Addresses

Directorships

Appointments

Fill in the new director's contact details and click Addresses.

The image shows a software window titled "Update Directors". It features a sidebar with several expandable sections: "Details", "Contact Details", "Addresses", "Directorships", and "Appointments". The "Contact Details" section is currently expanded and highlighted in blue, containing four input fields labeled "Email Address:", "Home Phone:", "Work Phone:", and "Mobile Phone:". The "Addresses" section is highlighted with a blue border, indicating it is the next step. At the bottom of the window, there are "Save" and "Cancel" buttons.

Update Directors

▸ Details

▾ Contact Details

Email Address:

Home Phone:

Work Phone:

Mobile Phone:

▸ Addresses

▸ Directorships

▸ Appointments

✓ Save ✕ Cancel

Fill in the new director's addresses and click Directorships.

The screenshot shows a web form titled "Update Directors". The form has a sidebar on the left with several expandable sections: "Details", "Contact Details", "Addresses", "Directorships", and "Appointments". The "Addresses" section is currently expanded, showing four text input fields labeled "Residential Address:", "Postal Address:", "Business Address:", and "Service Address:". Below the sidebar, there are "Save" and "Cancel" buttons. The "Directorships" section in the sidebar is highlighted with a blue border, indicating it is the next step in the process.

Click Add to add a new Directorship.

The screenshot shows the same "Update Directors" form, but now the "Directorships" section is expanded. The "Addresses" section is collapsed. In the "Directorships" section, there is a text box containing the text "no Directorships" and a button labeled "+ Add" below it. The "Appointments" section is also visible in the sidebar. The "Save" and "Cancel" buttons remain at the bottom.

Click the ? button to select a company from the existing company list, or just type in the company name.

Update Directorships

Details

Company Name: ?

Company Reg No:

Company Nationality:

Appointment Date:

Resignation Date:

Save Cancel

Click the tick to select the company.

Company Name:

Company Name	Registration Number	
My Company Pty Ltd	123456789456	<input type="checkbox"/>
New Co for U		<input checked="" type="checkbox"/>

Your company's name, registration number and nationality will pull through. You can then add an appointment date and click Save.

Update Directorships

Details

Company Name: ? New Co for U

Company Reg No:

Company Nationality:

Appointment Date:

Resignation Date:




Save Cancel

The new directorship has been added and you can continue to Appointments.

Update Directors

Smith John

- Details
- Contact Details
- Addresses
- Directorships**

Company Name	Company Reg No	Company Nationality	Appointment Date	Resignation Date	
New Co for U	675654324324	South Africa	11/11/2014	//	  

+ Add

- Appointments

Click Add New Appointment/Resign/Change.

Update Directors

- Details
- Contact Details
- Addresses
- Directorships
- Appointments**

no Appointments

+ Add New Appoint/Resign/Change

✓ Save ⌘ Cancel

Fill in the relevant details and click Save.

Update Appointment

Smith John

Details

Date: 11/11/2014 dd/mm/yyyy

Effective Date: 11/11/2014 dd/mm/yyyy

Designation: Director

Nature of Change: Appointment Resignation Unfit for Office Deceased

Save Cancel

The appointment has been added and you can click Save.

Update Directors

Smith John




Details

Contact Details

Addresses

Directorships

Appointments

Date	Effective Date	Name	Designation	Nature of Change	
11/11/2014	11/11/2014	Smith John	Director	Appointment	  

+ Add New Appoint/Resign/Change

Save Cancel

The new director has been added to the Register of Directors and Register of Appointments.

My Company Pty Ltd

Status Company Officers **Directors** Minutes/Docs Securities Securities Holders Allotments Transfers Certificates

Directors

Active Inactive All

Surname / Entity	First Names	Email Address	Active				
Smith	John		<input checked="" type="checkbox"/>				

[+ Add New Director](#)

[Print Register](#) [Print List](#)

Appointments

Date	Effective Date	Name	Designation	Nature of Change			
11/11/2014	11/11/2014	Smith John	Appointment				

[+ Add New Appoint/Resign/Change](#)

[Print Register](#)

[OK](#)

Minutes/Docs Tab

To add a document to the Documents Register, go to the Minutes/Docs tab and click Add New Minutes/Documents

My Company Pty Ltd

Status Company Officers Directors **Minutes/Docs** Securities Securities Holders Allotments Transfers Certificates

Minutes / Documents

Resolution Special Resolution Minutes Document CIPC Form All

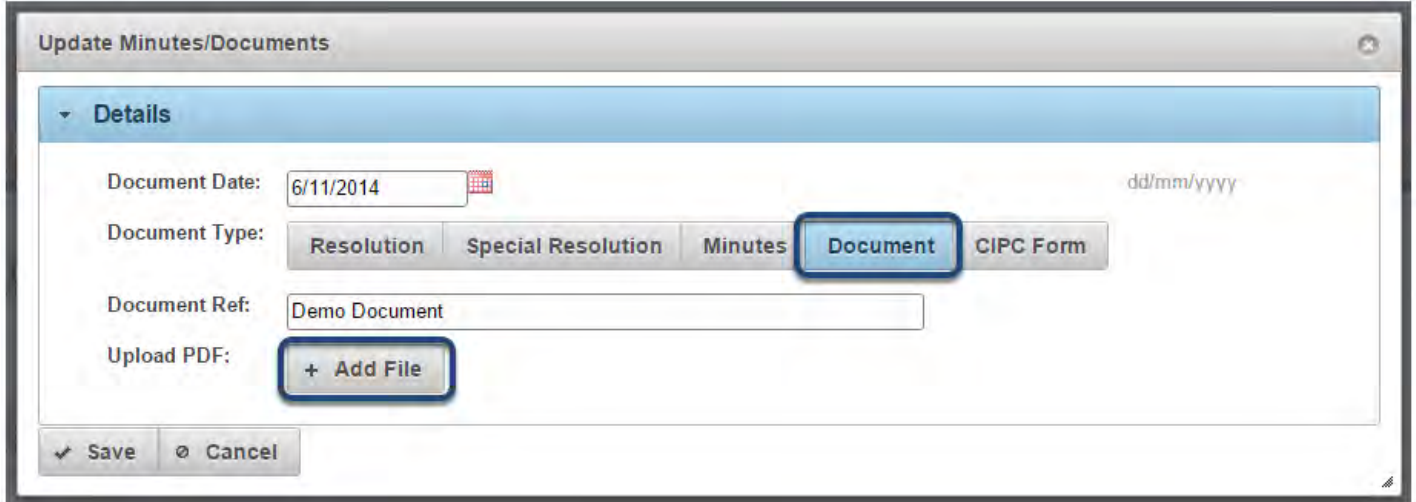
No Minutes/Documents

[+ Add New Minutes/Documents](#)

[Print Register](#)

[OK](#)

Set the document date, **set the document type to the type of document you're adding**, add a reference and click Add File.

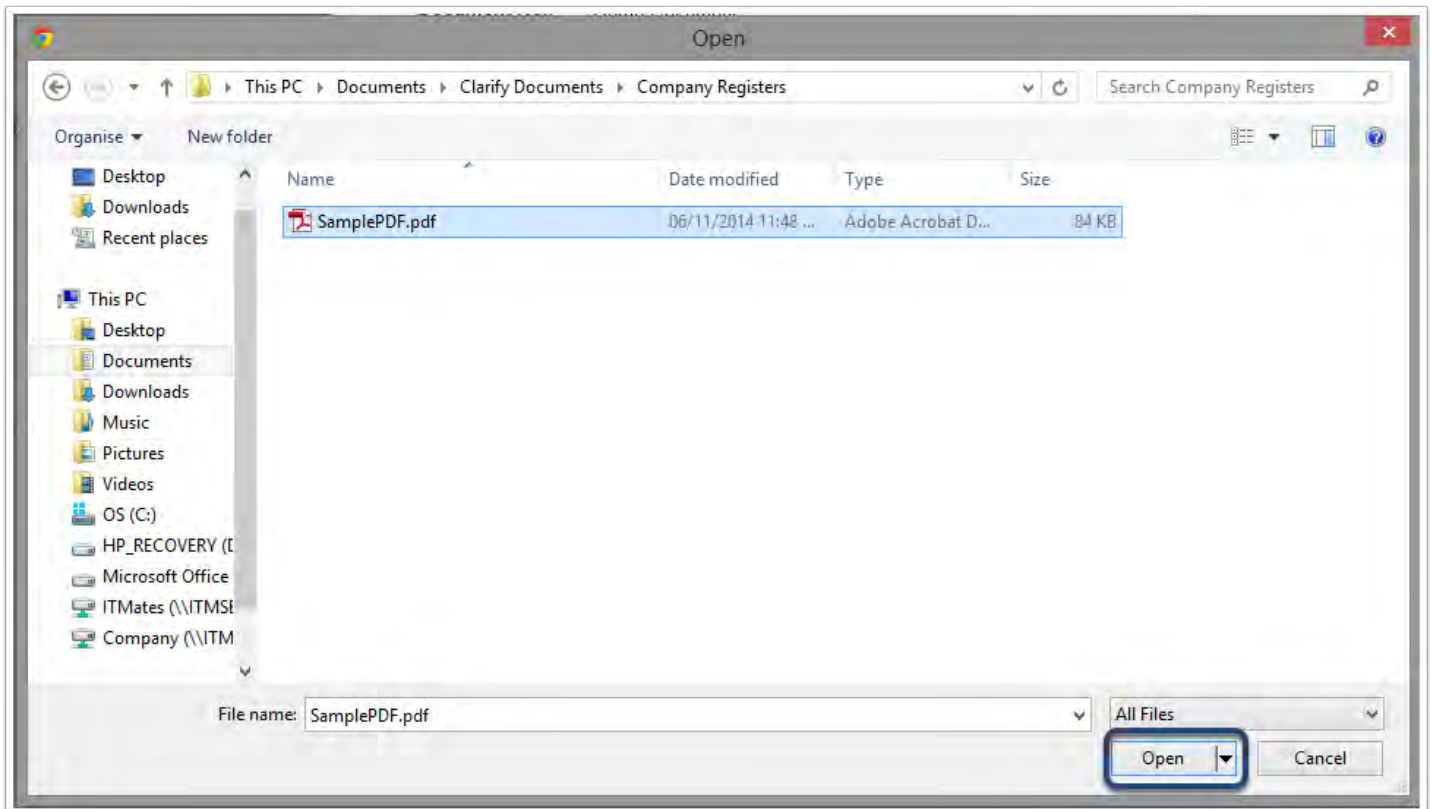


The screenshot shows a dialog box titled "Update Minutes/Documents". It has a "Details" section with the following fields:

- Document Date: 6/11/2014 (with a calendar icon and "dd/mm/yyyy" format indicator)
- Document Type: A set of buttons including "Resolution", "Special Resolution", "Minutes", "Document" (highlighted with a blue box), and "CIPC Form".
- Document Ref: Demo Document
- Upload PDF: A button labeled "+ Add File" (highlighted with a blue box).

At the bottom of the dialog are "Save" and "Cancel" buttons.

Navigate to the file you're adding, select it and click Open.



Once the file has been uploaded, you can click View Doc to make sure it's uploaded correctly and then click Save.

Update Minutes/Documents

Details

Document Date: 6/11/2014 dd/mm/yyyy

Document Type: Resolution Special Resolution Minutes **Document** CIPC Form

Document Ref: Demo Document

Upload PDF: SamplePDF.pdf 83 KB Uploaded

View Doc

Save Cancel

The document has been added to the Register. The numbered buttons do the following:

1. Edit the document.
2. Duplicate the document.
3. Delete the document.
4. View the document.

The filter bar (circled), allows you to filter your documents, so if you click Resolution, only your resolutions will show in the list.

You can print the Register by clicking Print Register.

My Company Pty Ltd

Status Company Officers Directors **Minutes/Docs** Securities Securities Holders Allotments Transfers Certificates

Minutes / Documents

Resolution Special Resolution Minutes Document CIPC Form All

Document Date	Document Type	Document Ref	1	2	3	4
6/11/2014	Document	Demo Document				

1

+ Add New Minutes/Documents

Print Register

OK

Securities Tab

To add a securities class, click Add New Securities Class.

My Company Pty Ltd

Status Company Officers Directors Minutes/Docs **Securities** Securities Holders Allotments Transfers Certificates

Securities Classes

no Securities Classes

+ Add New Securities Class

Authorised Securities

no Authorised Securities

+ Add New Authorisation

Print Register

OK

Give the class a name and click OK.

Update Securities Classes

Details

Class Name: Common Shares

OK

The class has been added to the Register.



1. Edit button.
2. Delete button.

Click Add New Authorisation.

My Company Pty Ltd

Status Company Officers Directors Minutes/Docs **Securities** Securities Holders Allotments Transfers Certificates

Securities Classes


▲ Class Name 1 2
Common Shares  

+ Add New Securities Class

Authorised Securities

No Authorised Securities

+ Add New Authorisation

 Print Register


✓ OK

Add a date and the number of shares, then click Save.

Update Authorised Securities

▼ Details


Sec Class ID: Common Shares ?

Date: 11/11/2014  dd/mm/yyyy

Number of Securities: 1 000 Required A Number

Nominal Amount: 0.00 A Number

Authorised Total: 0.00 A Number



✓ Save  Cancel

The authorised shares have been added. These are the maximum number of shares that may be issued by the company.

My Company Pty Ltd




Status Company Officers Directors Minutes/Docs **Securities** Securities Holders Allotments Transfers Certificates

Securities Classes


▲ Class Name
Common Shares  

+ Add New Securities Class

Authorised Securities

SecuritiesClasses	▲ Date	Number	Nominal Amount	Authorised Total
Common Shares	11/11/2014	1 000	0.00	  

+ Add New Authorisation

 Print Register

Securities Holders Tab

To add a securities holder click Add New Securities Holder.

My Company Pty Ltd


Status Company Officers Directors Minutes/Docs Securities **Securities Holders** Allotments Transfers Certificates

Securities Holders

Securities Class: ▼

no Securitiesholder

+ Add New Securities Holder

 Print List

✓ OK

Type in all the details and click Save.

Update Securities Holder

Details

Surname / Entity:

First Names:

Address:

ID / Passport No:

Email Address:

The holder has been added.

1. Edit the record.
2. Duplicate the record.
3. Delete the record.
4. View account and certificates.

My Company Pty Ltd

Status Company Officers Directors Minutes/Docs Securities **Securities Holders** Allotments Transfers Certificates

Securities Holders

Securities Class:

Surname / Entity	First Names	Email Address	No. Registered Securities	No. Certificated Securities	1	2	3	4
Michael	Robinson							

Allotments

To add an allotment, click Add New Allotment.

My Company Pty Ltd

Allotments

No Transactions

+ Add New Allotment

Set the date, and the transaction type. Select the securities holder by clicking the ? and then select the securities holder from the list. Add the number of shares and the amount paid, then click Save.

Update Allotments

Details

Date: dd/mm/yyyy Required

Transaction:

Securitiesholder: ? Michael Robinson

Sec Class ID: ?

New Cert No:

Notes / Restrictions:

Payable in Cash:

Number of Shares: A Number

Amount Paid: A Number

Payable Otherwise than Cash:

Number of Shares: A Number

Amount: A Number

The new allotment has been added to the Register **and the Securities certificate has automatically been issued.**

My Company Pty Ltd

Status Company Officers Directors Minutes/Docs Securities Securities Holders Allotments Transfers Certificates

Allotments

Trn Type	Trn Date	Alloted To	Class	No Shares	Consideration	Cert. No				
Allotment	11/11/2014	Michael Robinson	Common Shares	200	R 200	1				
				200	R 200					

+ Add New Allotment

Print Register

✓ OK

Certificates are automatically added for new Allotments.

My Company Pty Ltd

Status Company Officers Directors Minutes/Docs Securities Securities Holders Allotments Transfers Certificates

Securities Certificates

Active Inactive All

Date Issued	Date Cancelled	Class Name	No. Certificated Securities	Owner	Active	Certificate No			
11/11/2014	//	Common Shares	200	Michael Robinson	<input checked="" type="checkbox"/>	1			
			200						

+ Add New Certificate

Transfers Tab

To add a new tranfer, click Add New Transfer.

My Company Pty Ltd

Status Company Officers Directors Minutes/Docs Securities Securities Holders Allotments **Transfers** Certificates

Transfers

No Transfers

+ Add New Transfer

Print Register

OK

Select a securities class by clicking the ? and select the class. Set the date. Click the second ? then select the share holder the shares being tranfered from from the list. Set the number of shares being transferred. Click the thrid ? then select the share holder the shares are being tranfered to from the list, and click Save.

Update Transfers

Details

Sec Class ID: Common Shares ?

Transfer Date: 11/11/2014 dd/mm/yyyy

Transfer From: 0000001 ? Michael Robinson

Number of Securities: 100 Required A Number

Consideration: R 100 A Number

Transfer To: 0000002 ? Carl Robinson

New Cert No:

Notes / Restrictions:




Save Cancel

The transfer has been added to the Register.

My Company Pty Ltd


Status Company Officers Directors Minutes/Docs Securities Securities Holders Allotments **Transfers** Certificates


Transfers

Security Class	Date	Transfer From	Transfer To	No. Securities	Consideration	
Common Shares	11/11/2014	Michael Robinson	Carl Robinson	100	R 100	  

1

+ Add New Transfer

 Print Register

 OK

Issuing Share Certificates

Now that we've transferred shares between holders, the securities certificates need to be updated.

The red crosses indicate that the number of securities held and the number certificated do not agree.











Start off by clicking the View Accounts and Certificates button.

My Company Pty Ltd


Status Company Officers Directors Minutes/Docs Securities **Securities Holders** Allotments Transfers Certificates


Securities Holders

Securities Class: Common Shares

Surname / Entity	First Names	Email Address	No. Registered Securities	No. Certificated Securities	
Carl	Robinson		100		    
Michael	Robinson		100	200	    
			200	200	

+ Add New Securities Holder

 Print List

 OK

Since this account doesn't have any certificates, we can just click "Create Certificate" to automatically create one with the correct number of shares.

Update Securities Account

Securities Account

Carl Robinson

Securities Class:

Account

Date	Type	No. Registered Securities	Transfer from / to Name	New Cert No	Consideration
11/11/2014	Transfer	100	Michael Robinson		R 100
		100			

Certificates

Active Inactive All

Uncertificated Securities

No. Reg Securities:

No. Cert Securities:

Securities to Certify:

The certificate has been added, so you can click OK.

Update Securities Account

Securities Account

Carl Robinson

Securities Class: Common Shares

Account

Date	Type	No. Registered Securities	Transfer from / to Name	New Cert No	Consideration
11/11/2014	Transfer	100	Michael Robinson		R 100
		100			

Print

Certificates

Active Inactive All

Date Issued	Date Cancelled	No. Certificated Securities	Owner	Active	Certificate No
17/11/2014	//	100	Carl Robinson	<input checked="" type="checkbox"/>	2
		100			

+ Add New Certificate

Uncertificated Securities

No. Reg Securities:

No. Cert Securities:

Securities to Certificate: Create Certificate

✓ OK

As you can see, the Carl Robinson account now has a green tick to show that it has a valid certificate.

Now we update the certificates for Michael Robinson, so click the View Accounts and Certificates button.

My Company Pty Ltd

Status Company Officers Directors Minutes/Docs Securities **Securities Holders** Allotments Transfers Certificates

Securities Holders

Securities Class: Common Shares ▾

Surname / Entity	First Names	Email Address	No. Registered Securities	No. Certificated Securities					
Carl	Robinson		100	100	✓				
Michael	Robinson		100	200	✗				
			200	300					

+ Add New Securities Holder

Print List

✓ OK

At the bottom of this screen, the number of registered securities doesn't equal the number of certified securities, so we need to cancel the previously issued certificate and create a new one.

You are required to obtain the original issued certificate and "Cancel" it before the transfer is valid. To record the cancellation, start by clicking the Edit Certificate button.

Update Securities Account
✕

▾ Securities Account

Michael Robinson

Securities Class: Common Shares ▾

Account

▲ Date	Type	No. Registered Securities	Transfer from / to Name	New Cert No	Consideration	
11/11/2014	Allotment	200		1	R 200	
11/11/2014	Transfer	(100)	Carl Robinson	N/A	R 100	
		100				

Print

Certificates

Active
 Inactive
 All

▲ Date Issued	Date Cancelled	No. Certified Securities	Owner	Active	Certificate No	
11/11/2014	//	200	Michael Robinson	✓	1	✎ 🗑 🖨
		200				

+ Add New Certificate

Uncertificated Securities

No. Reg Securities: 100

No. Cert Securities: 200

Securities to Certify: -100 🗑 Create Certificate

✓ OK

Set a cancellation date and click Save.

Update Securities Certs

Details

Sec Class ID:	<input type="text" value="0000001"/>	<input <="" td="" type="button" value="?"/> <td>Common Shares</td>	Common Shares
Certificate No:	<input type="text" value="1"/>		A Number
Securitiesholder ID:	<input type="text" value="0000001"/>	<input <="" td="" type="button" value="?"/> <td>Michael Robinson</td>	Michael Robinson
Number of Securities:	<input type="text" value="200"/>		Required A Number
Notes / Restrictions:	<input type="text"/>		Will be printed on the Certificate
Date Issued:	<input type="text" value="11/11/2014"/>	<input type="button" value="Calendar"/>	dd/mm/yyyy Required
Date Cancelled:	<input type="text" value="17/11/2014"/>	<input type="button" value="Calendar"/>	dd/mm/yyyy

The original certificate has now been recorded as cancelled.

You can now issue a new certificate for the remaining shares - click Create Certificate.

Update Securities Account
✖

▾ Securities Account

Michael Robinson

Securities Class: Common Shares ▾

Account

▲ Date	Type	No. Registered Securities	Transfer from / to Name	New Cert No	Consideration
11/11/2014	Allotment	200		1	R 200
11/11/2014	Transfer	(100)	Carl Robinson	N/A	R 100
		100			

Print

Certificates

Active
 Inactive
 All

▲ Date Issued	Date Cancelled	No. Certificated Securities	Owner	Active	Certificate No	
11/11/2014	17/11/2014	200	Michael Robinson	✖	1	✎ 🗑 🖨
		0				

+ Add New Certificate

Uncertificated Securities

No. Reg Securities: 100

No. Cert Securities: 0

Securities to Certicate: 100

🗑 Create Certificate

✓ OK

The new certificate has been added and you can click OK.

Update Securities Account ✕

▾ **Securities Account**

Michael Robinson

Securities Class: Common Shares ▾

Account

▲ Date	Type	No. Registered Securities	Transfer from / to Name	New Cert No	Consideration
11/11/2014	Allotment	200		1	R 200
11/11/2014	Transfer	(100)	Carl Robinson	N/A	R 100
		100			

Print

Certificates

✔ Active
 ✘ Inactive
 All

▲ Date Issued	Date Cancelled	No. Certificated Securities	Owner	Active	Certificate No	
11/11/2014	17/11/2014	200	Michael Robinson	✘	1	✎ 🗑 🖨
17/11/2014	//	100	Michael Robinson	✔	3	✎ 🗑 🖨
		100				

+ Add New Certificate

Uncertificated Securities

No. Reg Securities: 100

No. Cert Securities: 100

Securities to Certicate: 0 🗑 Create Certificate

✔ OK

All the Accounts have green ticks, so they all have correct certificates.

My Company Pty Ltd

Status Company Officers Directors Minutes/Docs Securities **Securities Holders** Allotments Transfers Certificates

Securities Holders

Securities Class: Common Shares ▼

Surname / Entity	First Names	Email Address	No. Registered Securities	No. Certificated Securities				
Carl	Robinson		100	100	✓			
Michael	Robinson		100	100	✓			
			200	200				

+ Add New Securities Holder

Print List

✓ OK

Certificates Tab

You can find all your certificates under the Certificates tab. If you'd like to print a certificate, you can click the Print button next to that certificate.

My Company Pty Ltd

Status Company Officers Directors Minutes/Docs Securities Securities Holders Allotments Transfers **Certificates**

Securities Certificates

Active
 Inactive
 All

▲ Date Issued	Date Cancelled	Class Name	No. Certificated Securities	Owner	Active	Certificate No			
11/11/2014	17/11/2014	Common Shares	200	Michael Robinson	✗	1			
17/11/2014	//	Common Shares	100	Carl Robinson	✓	2			
17/11/2014	//	Common Shares	100	Michael Robinson	✓	3			
			200						

+ Add New Certificate

✓ OK

The certificate will print in your browser. You can right click and select Save As to save it to your computer.

SHARE CERTIFICATE

My Company Pty Ltd

123456789456

Certificate No:

3

No. of Securities:

100

Common Shares

This certificate is issued to certify that the owner of the above securities as recorded in the securities register of the company is:

Name: Michael Robinson

21 Oldenland Road
Somerset West
7130

Date Issued: 17/11/2014

Issued in accordance with the company's board authorisation:

Authorised Signatory

Authorised Signatory

No transfer of these securities may be effected unless this certificate has been delivered to the company together with a proper instrument of transfer.